

# Department of Budget and Management

# STATEWIDE ANNUAL EQUAL EMPLOYMENT OPPORTUNITY REPORT

FISCAL YEAR 2004

Robert L. Ehrlich, Jr. Governor

Michael S. Steele Lt. Governor

James C. DiPaula, Jr. Secretary

# **TABLE OF CONTENTS**

Section 1: STATEWIDE WORK FORCE STATISTICS	
Total Full-time and Part-time Work Force Utilization	
Statewide Work Force by Agency — Fiscal Year 2004.	
State with the control of rigories and real 200 thin state of the control of the	•••••
Section 2: WORK FORCE UTILIZATION	
Statewide Work Force Utilization Analysis	10
Section 3: REASONABLE ACCOMMODATION	11
Statewide Requests for Reasonable Accommodation — Fiscal Year 2004	12
Section 4: DISTRIBUTION OF STATEWIDE EMPLOYEE WORK FORCE BY SALARY, GRADE, RACE	
AND GENDER	
Chart A: Work Force by Salary, Grade, Race and Gender	14
Chart B: Work Force by Grade, Race and Gender — Fiscal Year 2004	
Chart C: Executive Pay Plan Work Force by Salary, Grade,	
Race and Gender — FY 2004	18
Section 5: STATEWIDE PERSONNEL TRANSACTIONS	19
Statewide Personnel Transactions — Fiscal Year 2004	
Statewide Separations and Terminations — Fiscal Year 2004	
Separations and Terminations by Age, Race and Gender — Fiscal Year 2004	
Section 6: STATEWIDE EEO COMPLAINTS	22
Statewide Discrimination Complaints by Agency, Basis, Issue and Disposition	
Section 7: UNIVERSITY SYSTEM OF MARYLAND	25
Total Full-time and Part-time Work Force Utilization — Fiscal Year 2004.	
Section 8: INDEPENDENT HIGHER EDUCATION INSTITUTIONS	27
Baltimore City Community College Full-time and Part-time Work Force Utilization	

Baltimore City Community College Personnel Transactions Analysis —	
Fiscal Year 2004	29
Summary of Separations and Terminations—Fiscal Year 2004.	29
Morgan State University Full-time and Part-time Work Force Utilization	30
Morgan State University Personnel Transactions Analysis—Fiscal Year 2004	3
Summary of Separations and Terminations—Fiscal Year 2004	3
Saint Mary's College of Maryland Full-time and Part-time Work Force Utilization	32
Saint Mary's College of Maryland Personnel Transactions Analysis —	
Fiscal Year 2004	3:
Separations and Terminations — Fiscal Year 2004	3:

# **SECTION 1: STATEWIDE WORK FORCE STATISTICS**

- This edition of the Annual Statewide Equal Employment Opportunity Report incorporates two significant changes from preceding years. For the 2000 United States Census, the Census Bureau changed several longstanding job categories. The category of paraprofessionals was completely eliminated and the protective service worker category was divided into protective service workers: sworn, and protective service workers: non sworn. To comply with the Census Bureau changes, 3,472 State paraprofessional employees were distributed into other job categories, including the administrative support, technical, professional, and service-maintenance categories. These category changes will allow the State to compare the utilization of women and minorities in the Maryland State Government work force to the Civilian Labor Force as modified by the Census Bureau in fiscal year 2005.
- In fiscal year 2004, 71.64% of the State work force was over 40 years of age, and the average age was 45.

Work Force	TOTAL	Males	Females
Maryland Civilian	2 727 260	1,393,112	1,344,191
Labor Force	2,737,360	50.9%	49.1%
State of Maryland		24.022	21 402
<b>Employees Work</b>	56,225	24,822 44.2%	31,403 55.8%
Force		44.2 /o	33.0/0

TOTAL FULL-TIME AND PART-TIME WORK FORCE UTILIZATION

										Race								Ethr	nicity
EEO Job Category	т	OTAL		Whi	te	African-	American	Indi	rican an & Native	Asi	an	Hawa Other	tive iiian & Pacific nder	Balance chec	•	Multi	racial	Latin other	nic or o (no race cked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials and	3,867	2,217	1,650	1,775	1,166	250	370	3		17	8	2	1	156	84	8	8	6	13
Administrators	0,001	57%	43%	46%	30%	6%	10%	0.08%	0.0%	0.44%	0.21%	0.05%	0.03%	4.03%	2.17%	0.21%	0.21%	0.16%	0.34%
Professionals	22,565	8,112	14,453	5,353	7,940	2,110	5,652	19	24	118	113	6	5	388	552	33	46	85	121
	,	36%	64%	24%	35%	9%	25%	0.08%	0.11%	0.52%	0.50%	0.03%	0.02%	1.72%	2.45%	0.15%	0.20%	0.38%	0.54%
Technicians	3,591	1,764	1,827	1,393	957	291	781	3	5	14	5	1	1	30	58	19	5	13	15
	•	49%	51%	39%	27%	8%	22%	0.08%	0.14%	0.39%	0.14%	0.03%	0.03%	0.84%	1.62%	0.53%	0.14%	0.36%	0.42%
Protective Service Workers: Sworn	2,318	2,037	281	1,519	168	439	101	2	1	4	1	1	-	35	5	3	3	34	2
		88%	12%	66%	7%	19%	4%	0.09%	0.04%	0.17%	0.04%	0.04%	0.00%	1.51%	0.22%	0.13%	0.13%	1.47%	0.09%
Protective Service Workers: Non-	8,486	5,465	3,021	2,760	385	2,316	2,437	8	7	12	-	2	-	323	179	8	3	36	10
sworn		64%	36%	33%	5%	27%	29%	0.09%	0.08%	0.14%		0.02%	0.00%	3.81%	2.11%	0.09%	0.04%	0.42%	0.12%
Administrative	8,568	770	7,798	337	3,885	381	3,619	3	16	11	33	2	-	24	135	5	42	7	68
Support	·	9%	91%	4%	45%	4%	42%	0.04%	0.19%	0.13%	0.39%	0.02%	0.00%	0.28%		0.06%	0.49%	0.08%	0.79%
Skilled Craft Workers	2,227	2,165	62	1,535	41	559	18	9	-	13	-	3	-	15	2	16	-	15	1
Workers		97%	3%	69%	2%	25%	0.81%	0.40%	0.00%	0.58%		0.13%	0.00%	0.67%	0.09%		0.00%		0.04%
Service- Maintenance	4,603	2,292	2,311	670	632	1,527	1,595	8	5	15	15	-	4	33	38	20	3	19	19
Maintenance		50%	50%	15%	14%	33%	35%	0.17%	0.11%	0.33%		0.00%	0.09%	0.72%	0.83%			0.41%	0.41%
TOTAL	56,225	<b>24,822</b> 44%	<b>31,403</b> 56%	<b>15,342</b> 27%	15,174 27%	7,873 14%	<b>14,573</b> 26%	<b>55</b>	<b>58</b> 0.10%	<b>204</b> 0.36%	175 0.31%	<b>17</b> 0.03%	0.02%	<b>1,004</b>	1,053	112 0.20%	110 0.20%	<b>215</b> 0.38%	<b>249</b> 0.44%

NOTE: The data includes SPMS and MDOT full-time and part-time employees; contractuals are not included.

# STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004 (Continued)

				WORK						Race			+(COII		<del>/</del>				nicity
Agency		TOTAL		Wh			American	Indi Ala Na	rican an & iska tive		sian	Haw Other	ative aiian & Pacific ander	Baland race ch	ecked)		racial	Lati othe che	anic or no (no er race cked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
General Services Department	640	419	221	233	84	159	129	2	-	1	-	1	-	18	5	-	1	5	2
Health & Mental Hygiene Department	10,207	2,625	7,582	1,559	4,641	860	2,488	6	9	48	90	-	6	109	267	3	6	40	75
Higher Education Commission	63	19	44	13	31	3	12	-	-	-	-	-	-	3	-	-	-	-	1
Higher Education Labor Relations Board	2	1	1	1	1	-	-	-	ı	-	-	-	-	-	-	-	-	-	-
Historic St. Mary's City Comm.	34	19	15	16	13	3	1	-	1	-	-	-	-	-	1	-	-	-	-
Housing and Community Development	361	131	230	90	149	20	61	1	1	-	1	-	-	20	17	-	-	-	1
Human Resources	6,819	1,244	5,575	526	2,125	667	3,324	-	9	1	2	1	-	36	70	1	5	12	40
Juvenile Services	1,697	745	952	339	310	369	599	3	1	4	3	-	-	25	33	-	2	5	4
Labor, Licensing and Regulations	1,538	623	915	411	381	186	493	2	3	13	16	-	-	4	4	1	-	6	18
Maryland Automobile Insurance Fund	539	169	370	119	210	33	130	1	3	4	7	-	1	1	-	8	13	3	6
Maryland Commission Human Relations	46	15	31	5	7	8	20	-	-	-	-	-	-	2	3	-	-	-	1
Maryland Department of Disabilities	2	•	2	-	2	-	-	-	1	-	-	-	-	-	-	-	-	-	-
Maryland Energy Administration	19	11	8	8	5	2	2	-	1	1	-	-	-	-	-	-	-	-	1
Maryland Environmental Service	652	510	142	363	104	120	33	6	1	11	2	4	-	1	-	-	-	5	3
Maryland Food Center Authority	28	17	11	11	9	4	2	-	-	-	-	-	-	1	-	1	-	-	-

STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004 (Continued)

										Race		,						Eth	nicity
Agency		TOTAL		Wh	iite	African-A	American	India	rican an & Native	As	ian	Nat Hawai Other F Islan	ian & Pacific		e (no race cked)	Multi	racial	Latino	anic or (no other hecked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
State Treasurer	45	18	27	13	18	3	5	-	-	-	-	-	-	2	4	-	-	-	-
Subsequent Injury Fund	20	7	13	6	10	1	3	-	=	-	•	ı	-	-	-	-	-	-	=
Transportation	10,322	6,425	3,897	3,983	1,950	2,158	1,799	20	7	90	35	8	-	44	14	80	68	42	24
Uninsured Employers' Fund	14	9	5	7	3	2	1	-	-	-	-	1	-	-	1	-	-	-	-
University System of Maryland	30,470	14,858	15,612	9,536	9,424	2,153	3,570	36	42	1,990	1,474	-	-	739	628			404	474
Veterans Affairs	61	43	18	26	11	13	3	-	-	-	-	-	-	3	4	1	-	-	-
Worker's Compensation Commission	122	27	95	19	33	8	58	-	-	-	-	1	-	-	3	-	-	-	1
TOTAL	88,512	40,765	47,747	25,412	24,876	10,501	18,557	100	104	2,209	1,653	21	11	1,783	1,707	112	110	627	729
		46.1%	53.9%	28.7%	28.1%	11.9%	21.0%	0.1%	0.1%	2.5%	1.9%	0.0%	0.0%	2.0%	1.9%	0.1%	0.1%	0.7%	0.8%

NOTE: Data includes all State of Maryland employees: SPMS, MDOT, Independent Agencies, Colleges, and Universities.

# STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004 (Continued)

									JOAL	Race			mina					Eth	nicity
Agency		TOTAL			nite	African-A		Ame Indian 8 Nat	Alaska ive		an	Haw Othe	ative vaiian & r Pacific ander	race cl	nce (no hecked)		iracial	Hispa Latin othe	anic or no (no r race cked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Office of Administrative Hearings	124	35	89	31	56	3	27	-	-	-	-	-	-	1	6	-	-	-	-
Office of Attorney General	215	61	154	52	119	9	30	-	-	-	-	-	-	-	3	-	-	-	2
Office of Children, Youth & Families	48	8	40	4	21	2	16	-	-	1	-	-	-	1	3	-	-	-	-
Office of People's Counsel	17	6	11	6	8	-	3	-	-	-	-	-	-	-	-	-	-	-	-
Office of Individuals with Disabilities	14	4	10	4	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office of the Public Defender	839	321	518	207	236	44	176	1	1	-	-	1	-	66	93	-	1	2	11
Office of the State Prosecutor	9	6	3	6	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Planning	116	64	52	43	27	6	15	-	-	1	-	-	-	14	10	-	-	-	-
Property Tax Assessments Appeal Board	9	2	7	1	5	-	2	-	-	1	-	-	-	-	-	-	-	-	-
Public Safety & Correctional Services Department	10,501	5,785	4,716	3,097	1,159	2,257	3,258	9	13	9	5	4	1	366	259	6	4	37	17
Public Service Commission	124	60	64	36	36	9	22	-	-	2	-	-	-	12	6	-	-	1	-
Saint Mary's College of Maryland	369	180	189	144	159	23	22	-	1	1	1	-	-	9	6	-	-	3	-
Secretary of State	32	9	23	7	14	1	5	-	-	-	1	-	-	1	2	-	-	-	1
State Administrative Board of Election Laws	158	28	130	19	102	7	21	1	-	-	-	-	-	1	5	-	-	-	2
State Retirement and Pensions	152	60	92	38	32	15	53	-	-	6	3	-	-	-	3	1	1	-	-

### STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004 (Continued)

			AILVV							Ra				,				Ethr	nicity
Agency		TOTAL		Wh	iite	African-A	American	America & Alask		As	ian	& Othe	lawaiian r Pacific nder		(no race cked)	Multi	racial	Latino (	nnic or no other necked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Maryland Institute for Emergency Medical Services System	91	49	42	43	28	2	11	-	-	-	-	-	-	4	3	-	-	-	-
Maryland Insurance Administration	286	124	162	88	92	22	65	-	-	5	1	-	-	5	3	4	-	-	1
Maryland Prepaid College Trust	9	1	8	1	6	-	1	1	-	-	-	-	-	-	1	-	-	-	-
Maryland Public Broadcasting Commission	179	89	90	65	60	10	15	-	-	-	-	-	-	14	15	-	-	-	-
Maryland School for the Deaf	322	100	222	81	190	17	20	-	-	-	-	-	-	2	6	-	-	-	6
Maryland Stadium Authority	72	50	22	31	12	18	10		-	-	-	-	-	-	-	-	-	1	-
Maryland State Archives	45	18	27	11	21	4	5	-	-	-	-	-	-	3	1	-	-	-	-
Maryland State Board of Contract Appeals	5	4	1	3	-	-	1	-	-	-	-	-	-	1	-	-	-	-	-
Maryland State Lottery Agency	167	80	87	49	33	26	44	-	-	-	-	-	-	5	10	-	-	-	-
Maryland State Police	2,332	1,812	520	1,452	388	292	114	ı	1	4	1	1	-	31	9	1	-	31	7
Maryland Tax Court	8	7	1	7	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Maryland Teachers and Employees Supplemental Retirement Plan	17	6	11	6	7	-	3	ı	-	-	-	-	-	-	1	1	-	-	-
Military Department	306	237	69	153	41	68	24	-	-	2	-	-	-	9	4	-	-	5	-
Morgan State University	890	462	428	66	33	337	363	3	3	2	1	-	-	54	25	-	-	-	3
Natural Resources	1,330	857	473	737	361	80	79	2	2	2	1	-	-	25	22	1	1	10	7

STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004 (Continued)

										Race								Ethr	nicity
Agency		TOTAL		Wh	iite	African-A	American	India	rican an & Native	Asi	an	Nat Hawai Other I Islar	iian & Pacific		(no race cked)	Multir	acial	Latino (	anic or (no other necked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
State Treasurer	45	18	27	13	18	3	5	-	-	-	-	-	-	2	4	-	-	-	-
Subsequent Injury Fund	20	7	13	6	10	1	3	-	-	-	=	-	-	-	-	-	-	-	-
Transportation	10,322	6,425	3,897	3,983	1,950	2,158	1,799	20	7	90	35	8	-	44	14	80	68	42	24
Uninsured Employers' Fund	14	9	5	7	3	2	1	-	-	1	-	1	-	-	1	-	-	-	-
University System of Maryland	30,470	14,858	15,612	9,536	9,424	2,153	3,570	36	42	1,990	1,474	-	-	739	628			404	474
Veterans Affairs	61	43	18	26	11	13	3	-	-	-	-	-	-	3	4	1	-	-	-
Worker's Compensation Commission	122	27	95	19	33	8	58	-	-	-	-	-	-	-	3	-	-	-	1
TOTAL	88,512	40,765	47,747	25,412	24,876	10,501	18,557	100	104	2,209	1,653	21	11	1,783	1,707	112	110	627	729
		46.1%	53.9%	28.7%	28.1%	11.9%	21.0%	0.1%	0.1%	2.5%	1.9%	0.0%	0.0%	2.0%	1.9%	0.1%	0.1%	0.7%	0.8%

NOTE: Data includes all State of Maryland employees: SPMS, MDOT, Independent Agencies, Colleges, and Universities.

# **SECTION 2: WORKFORCE UTILIZATION**

Trends in this area for fiscal year 2004 are displayed in charts on the succeeding pages, and are highlighted as follows:

- African-American males exceeded their representation in the CLF in four job categories: Professional, Protective Service: Non-Sworn, Skilled Craft Workers and Service-Maintenance.
- African-American females exceeded their representation in the CLF in six job categories: Professional, Technician, Protective Service: Non-Sworn, Administrative Support, and Service-Maintenance.
- White females exceeded their representation in the CLF in two job categories: Officials and Administrators, and Administrative Support.

### STATEWIDE WORK FORCE BY AGENCY — FISCAL YEAR 2004

										Race								Ethi	nicity
Agency		OTAL		Wh			American	Ind Alask	erican lian & a Native		ian	Hawa Other	ative aiian & Pacific ander	race c	nce (no hecked)		iracial	Latir othe	anic or no (no r race cked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Aging	275	48	227	28	117	14	98	-	-	-	1	-	2	6	8	-	-	-	1
Agriculture	412	239	173	206	129	18	30	1	2	1	-	-	-	10	10	-	1	3	1
Assessments and Taxation	633	217	416	193	213	20	187	-	-	-	-	-	-	3	10	1	4	-	2
Baltimore City Community College	493	185	308	52	71	107	209	1	-	2	-	-	-	23	25	-	-	-	3
Baltimore City Sheriff's Office	80	61	19	27	2	34	17	-	-	-	-	-	-	-	-	1	-	-	-
Board of Public Works	9	2	7	2	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Boards, Commissions & Offices	71	24	47	17	27	6	17	-	-	-	-	-	-	1	3	-	-	-	-
Budget and Management	429	137	292	86	147	35	120	-	-	1	1	-	-	12	23	2	-	1	1
Business and Economic Development	287	119	168	76	100	19	47	-	-	-	-	1	-	21	18	1	-	1	3
Canal Place Preservation & Development Authority	4	1	3	1	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Commission for Public School Construction	17	9	8	5	4	3	4	-	-	-	-	-	-	-	-	•	-	1	-
Comptroller	1,040	331	709	247	437	65	253	2	2	1	4	-	1	13	8	•	3	3	1
Education	1,301	393	908	276	531	100	342	1	3	3	2	-	-	11	26	•	-	2	4
Environment	890	504	386	395	271	54	88	2	1	1	1	-	-	48	20	-	-	4	5
Executive Department	84	35	49	29	36	2	7	-	-	1	-	-	-	3	6	-	-	-	-

# **SECTION 3: REASONABLE ACCOMMODATION**

In fiscal year 2004 there were 207 requests for reasonable accommodations from State employees and applicants for State employment, 193, or 94% of the requests were granted. There were 16 agencies that reported data on reasonable accommodation requests, with the Departments of Agriculture; Health and Mental Hygiene; Labor, Licensing and Regulation; Public Safety and Correctional Services; Transportation; and the Maryland Automobile Insurance Fund accounting for 167 or 81.07% of all the employee reasonable accommodation requests.

The Disability Employment Workgroup, an interagency initiative co-chaired by the Department of Budget and Management and the Department of Disabilities continued administering the Governor's Quality, Understanding, Excellence, Success and Training (QUEST) Internship Program. The QUEST Program provides opportunities in State government to qualified individuals with disabilities. In fiscal year 2004, 25 interns participated in the QUEST Program.

### STATEWIDE REQUESTS FOR REASONABLE ACCOMMODATION — FISCAL YEAR 2004

Agency	Applicants	Employees		STATUS	
- Garaj			Granted	Denied	Pending
Agriculture		21	21		
Automobile Insurance Fund		20	20		
Comptroller		2	2		
Education		12	9		3
Food Center Authority		4	4		
Health and Mental Hygiene	4	74	75		3
Housing and Community Development		6	5		1
Institute for Emergency and Medical Services System		1	1		
Insurance Administration		1	1		
Juvenile Services		6	6		
Labor, Licensing & Regulation	2	15	17		
Natural Resources		3	1		2
Public Defenders		2	2		
Public Safety and Correctional Services	1	15	13	2	1
Subsequent Injury Fund		3	3		
Transportation		15	13		2
TOTAL	7	200	193	2	12

NOTE: All of the agencies Statewide reported. These are the only agencies reporting reasonable accommodation requests.

SECTION 4: DISTRIBUTION OF STATEWIDE EMPLOYEE WORK FORCE BY SALARY, GRADE, RACE AND GENDER

### WORK FORCE BY SALARY, RACE AND GENDER — FISCAL YEAR 2004

Chart A

										Race								Ethni	
Salary		TOTAL		Wh			American	Indi Alaska	erican an & Native		ian		iian & Pacific nder	Balance (	ed)	Multi		Hispar Lating other of check	<b>o</b> (no race ked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
\$10,000 or Less	16	<b>12</b> 75.00%	<b>4</b> 25.00%	12 75.00%	18.75%	0.00%	6.25%	0.00%	0.00%	0.00%	0 00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
		13.0070	25.00 /0	75.0070	10.7370	0.0070	0.2370	0.0070	0.0070	0.0070	0.0070	0.0070	0.00 /0	0.0070	0.0070	0.0076	0.0070	0.0076	0.0070
\$10,001 -	282	158	124	50	41	91	74	2	0	4	2	1	1	7	6	2	0	1	. (
\$20,000		56.03%	43.97%	17.73%	14.54%	32.27%	26.24%	0.71%	0.00%	1.42%	0.71%	0.35%	0.35%	2.48%	2.13%	0.71%	0.00%	0.35%	0.00%
\$20,001 -	8,251	2,686	5,565	1,218	2,112	1,283	3,138	12	12	43	43	6	3	76	152	14	26	34	79
\$30,000	,	32.55%	67.45%	14.76%	25.60%	15.55%	38.03%	0.15%	0.15%	0.52%	0.52%	0.07%	0.04%	0.92%	1.84%	0.17%	0.32%	0.41%	0.96%
\$30,001 - \$40,000	18,516	6,883	11,633	4,154	5,162	2,405	5,973	13	25	29	31	2	2	201	316	_	41	51	83
\$40,000	·	37.17%	62.83%	22.43%	27.88%	12.99%	32.26%	0.07%	0.14%	0.16%	0.17%	0.01%	0.01%	1.09%	1.71%	0.15%	0.22%	0.28%	0.45%
\$40,001 - \$50,000	12,414		6,765	3,548	3,615	1,687	2,776	12	13		41	5	1	272	264		14	65	41
<b>\$30,000</b>		45.51%	54.49%	28.58%	29.12%	13.59%	22.36%	0.10%	0.10%	0.30%	0.33%	0.04%	0.01%	2.19%	2.13%	0.19%	0.11%	0.52%	0.33%
\$50,001 - \$60,000	7,857		3,899	2,862	2,461	804	1206		4	41	28		2	197	156				27
φου,σου		50.38%	49.62%	36.43%	31.32%	10.23%	15.35%	0.08%	0.05%	0.52%	0.36%	0.01%	0.03%	2.51%	1.99%	0.20%	0.19%	0.39%	0.34%
\$60,001 and Over	5,960		2,300	2,946	1,633	422	465		1	43	29		1	212	145		9	22	17
Ovei		61.41%	38.59%	49.43%	27.40%	7.08%	7.80%	0.05%	0.02%	0.72%	0.49%	0.03%	0.02%	3.56%	2.43%	0.17%	0.15%	0.37%	0.29%
Hourly/ Daily	2,929		1,113	552	147	1181	940		3	7	1	0	1	39	14		5	11	2
		62.00%	38.00%	18.85%	5.02%	40.32%	32.09%	0.24%	0.10%	0.24%		0.00%	0.03%	1.33%	0.48%	0.65%	0.17%	0.38%	
TOTAL	56,225	<b>24,822</b> 44.15%	<b>31,403</b> 55.85%	<b>15,342</b> 27.29%	<b>15,174</b> 26.99%	<b>7,873</b> 14.00%	<b>14,573</b> 25.92%	<b>55</b> 0.10%	<b>58</b> 0.10%	<b>204</b> 0.36%	<b>175</b> 0.31%	0.03%	0.02%	<b>1,004</b> 1.79%	<b>1,053</b> 1.87%	<b>112</b> 0.20%			<b>249</b> 0.44%

NOTE: Data includes SPMS and MDOT full-time and part-time employees; contractuals are not included.

### WORK FORCE BY GRADE, RACE AND GENDER — FISCAL YEAR 2004 (Continued)

		TTOIL	K FUNCE			,		<u> </u>		Ra				- C	uou,			Ethn	icity
Grade		TOTAL		Wh		Afric Ame		America & Alask	ın Indian a Native			& Other	lawaiian Pacific nder	Balan race ch	ce (no necked)	Multi	racial	Hispar Latino (r	nic or no other
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Grade 22 — (\$55,219-	825		376	354	276	49	62	0	·	5	2	0	0	•	29	3	2	4	5
\$86,118)		54%	46%	43%	33%	6%	8%	0%	0%	1%	0%	0%	0%	4%	4%	0%	0%	0%	1%
Grade 23 — (\$58,988 -	347		141	167	109		15		0	0	0	0	0			2		1	0
\$92,049)		59%	41%	48%	31%	4%	4%	0%	0%	0%	0%	0%	0%	6%	5%	1%	0%	0%	0%
Grade 24 — (\$63,020 -	244		87	128	66	13	11	0		5	1	0	0	11	8	0		0	1
\$98,396)		64%	36%	52%	27%	5%	5%	0%	0%	2%	0%	0%	0%	5%	3%	0%	0%	0%	0%
Grade 25 — (\$67,975-	71	42	29	40	19		7	0	0	0	1	0	0	0	2	0	0	0	0
\$105,183)		59%	41%	56%	27%	3%	10%	0%	0%	0%	1%	0%	0%	0%	3%	0%	0%	0%	0%
Grade 26 — (\$71,952-	67	42	25	37	21	1	4	0	Ţ	1	0	0	0	3	0	0		0	0
\$112,454)		63%	37%	55%	31%	1%	6%	0%	0%	1%	0%	0%	0%	4%	0%	0%	0%	0%	0%
Hourly/ Daily	2,929	1,816	1,113	552	147	1,181	940	7	3	7	1	-	1	39	14	19	5	11	2
		62%	38%	19%	5%	40%	32%	0%	0%	0%	0%	0%	0%	1%	0%	1%	0%	0%	0%
MRT*	5,750		1,973	2,785	1,236	746	573	8	3	40	34	1	2	127	84	24	19	46	22
		66%	34%	48%	21%	13%	10%	0%	0%	1%	1%	0%	0%	2%	1%	0%	0%	1%	0%
TOTAL	56,225	<b>24,822</b> 44%	<b>31,403</b> 56%	##### 27%	##### 27%	<b>7,873</b>	##### 26%	<b>55</b>	<b>58</b>	<b>204</b> 0%	<b>175</b>	<b>17</b>	<b>11</b>	<b>1,004</b> 2%	1,053 2%	<b>112</b>	<b>110</b>	<b>215</b>	<b>249</b> 0%

<sup>\*</sup>MRT (Merit Rate Table) — Includes State Police, Physicians, Emergency Police, DNR Police, Executive Pay Plan, and MDOT employees, these employees are not compensated within the regular salary grades.

NOTE: Data includes SPMS and MDOT full-time and part-time employees; contractuals are not included.

# WORK FORCE BY GRADE, RACE AND GENDER — FISCAL YEAR 2004 (Continued)

	•	WORK	1 0110			_, \\		ID OLI	1DEI	Rac				<del>) + 0 c</del>	, on the	<del>ucu,</del>		Ethi	nicity
Grade	т	OTAL	,	Whi	te	African-A	American	American Alaska I			sian	& Othe	Hawaiian r Pacific ınder		e (no race cked)	Multira	acial	Hispanio (no ot	c or Latino ther race ecked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Grade 11 — (\$26,958 - \$41,641)	3,887	1,012	2,875 74%	487 13%	1,141	479 12%	1,640 42%	2	4 0%	6	6	- 0%	1 0%	27 1%	54 1%	7	7	4 0%	22
Grade 12 — (\$28,749 -	8,162	4,251	3,911	2,405	1,283	1,663	2,444	6	9	11	8	3	-	121	139	11	3	31	25
\$44,453) Grade 13 — (\$30,664-	3,196	1,454	1,742	825	858	482	763	5	8	7	2	2	-	1%	100	2	4	14	7
\$47,468) Grade 14 — (\$32,715 -	3,371	1,137	2,234	734	1,115	343	1,021	4	2	2	5	1	-	30	63	5	6	18	22
\$50,700) Grade 15 — (\$34,908 -	3,408	1,568	1,840	1,031	947	412	784	2	5	7	11	2	1	95	2% 72	3	5	1%	15
\$54,147) Grade 16 — (\$37,255-	4,456	1,791 40%	2,665 60%	30% 1,148 26%	28% 1,640 37%	12% 526 12%	900 20%	0% 4 0%	0% 5 0%	20 0%	0% 15 0%	0% 1 0%	0% 1 0%	3% 67 2%	2% 76 2%	0% 4 0%	8 0%	21 0%	20
\$57,844)  Grade 17 — (\$39,766 - \$61,794)	3,026	1,336	1,690	936	1,023	286	561 19%	- 0%	1 0%	24	22	- 0%	- 0%	72	72	7	5	11	6
Grade 18 — (\$42,453 - \$66,022)	1,948	926	1,022	704 36%	714 37%	124	245 13%	3	2	21	9	- 0%	1 0%	63	39	6	5	5	7
Grade 19 — (\$45,329- \$70,547)	1,451	773 53%	678 47%	627 43%	486	94	147 10%	1 0%	- 0%	9	6	1 0%	- 0%	36 2%	31	1 0%	2	4	6
Grade 20 — (\$48,405 - \$75,389)	817	446	371 45%	347 42%	224 27%	49	90	- 0%	- 0%	2	- 0%	2	- 0%	45 6%	52 6%	- 0%	1	1 0%	4 0%
Grade 21 — (\$51,697 - \$80,570)	721	408 57%	313 43%	322 45%	211 29%	50 7%	73 10%	1 0%	- 0%	3	1	- 0%	- 0%	31	23	- 0%	1	1	4

# WORK FORCE BY GRADE, RACE AND GENDER — FISCAL YEAR 2004

# Chart B

										Race								Ethi	nicity
Grade		TOTAL		Wh	ite	African	-American	America & Alaska		Asi	an	& Othe	Hawaiian r Pacific nder		e (no race	Multir	racial	Latino	anic or (no other hecked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Flat/Slope	27	22	5	19	5	3	-	-		-	-	-	-	-	-	-	-	-	-
		81%	19%	70%	19%	11%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Grade 2 — (\$15,293-	6	2	4	-	-	2	4	-	-	-	-	-	-	-	-	-	-	-	
\$23,274)		33%	67%	0%	0%	33%	67%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Grade 3 — (\$16,267 -	4	1	3	1	-	-	3	-	-	-	-	-	-	-	-	-	-	-	-
\$24,808)		25%	75%	25%	0%	0%	75%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Grade 4 — (\$17,309 -	94	47	47	12	15	31	28	-	-	2	1	-	-	1	2	-	-	1	1
\$26,451)		50%	50%	13%	16%	33%	30%	0%	0%	2%	1%	0%	0%	1%	2%	0%	0%	1%	1%
Grade 5 — (\$18,424 -	848	324	524	114	211	190	284	1	-	3	11	-	1	9	11	1	1	6	5
\$28,203)		38%	62%	13%	25%	22%	33%	0%	0%	0%	1%	0%	0%	1%	1%	0%	0%	1%	1%
Grade 6 — (\$19,617 -	728	348	380	141	150	190	204	3	1	5	4	1	1	6	15	1	-	1	5
\$30,081)		48%	52%	19%	21%	26%	28%	0%	0%	1%	1%	0%	0%	1%	2%	0%	0%	0%	1%
Grade 7 — (\$20,894-	2,171	496	1,675	207	562	271	1,054	1	5	6	4	ī	1	8	28	-	1	3	20
\$32,093)	_,	23%	77%	10%	26%	12%	49%	0%	0%	0%	0%	0%	0%	0%	1%	0%	0%	0%	1%
Grade 8 — (\$22,260 -	1,828	463	1,365	241	581	195	733	1	2	5	6	1	-	13	22	2	8	5	13
\$34,241)	.,0_0	25%	75%	13%	32%	11%	40%	0%	0%	0%	0%	0%	0%	1%	1%	0%	0%	0%	1%
Grade 9 — (\$23,722 -	2,288	407	1,881	248	890	139	912	-	5	3	8	1	1	11	45	-	3	5	17
\$36,541)	_,	18%	82%	11%	39%	6%	40%	0%	0%	0%	0%	0%	0%	0%	2%	0%	0%	0%	1%
Grade 10 — (\$25,286-	3,555	1,121	2,434	730	1,244	337	1,071	5	3	10	17	1	-	18	55	14	24	6	20
\$39,002)	3,330	32%	68%	21%	35%	9%	30%	0%	0%	0%	0%	0%	0%	1%	2%	0%	1%	0%	1%

# EXECUTIVE PAY PLAN WORK FORCE BY SALARY, GRADE, RACE AND GENDER — FY 2004

#### Chart C

Chart C										Rad	ce							Ethn	icity
EPP Scale		TOTAL		Wh	ite	Afric Ame		Amer India Alaska	an &	Asi	ian	Nativ Hawaii Other P Island	an & acific		ce (no necked)	Multi	racial	Hispar Lating other check	o (no race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
ES 4 — (\$68,518-	7	6	1	5	1	1													
\$92,069)	•	86%	14%	71%	14%	14%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
ES 5 — (\$73,777-	25	19	6	15	4	1								3	2				
\$99,136)		76%	24%	60%	16%	4%	0%	0%	0%	0%	0%	0%	0%	12%	8%	0%	0%	0%	0%
ES 6 — (\$79,458-	46	27	19	22	13	3	4							1	2			1	
\$106,769)		59%	41%	48%	28%	7%	9%	0%	0%	0%	0%	0%	0%	2%	4%	0%	0%	2%	0%
ES 7 — (\$85,594-	25	19	6	12	5	1	1							6					
\$115,014)		76%	24%	48%	20%	4%	4%	0%	0%	0%	0%	0%	0%	24%	0%	0%	0%	0%	0%
ES 8 — (\$92,220-	20	14	6	11	5	1				1				1	1				
\$123,919)		70%	30%	55%	25%	5%	0%	0%	0%	5%	0%	0%	0%	5%	5%	0%	0%	0%	0%
ES 9 — (\$99,459-	28	19	9	13	5	0	3						1	6					
\$133,538)		68%	32%	46%	18%	0%	11%	0%	0%	0%	0%	0%	4%	21%	0%	0%	0%	0%	0%
ES 10 — (\$107,106-	7	7	0	5		2													
\$143,922)		100%	0%	71%	0%	29%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
ES 11 — (\$115,456-	7	6	1	5	1	1													
\$155,141)		86%	14%	71%	14%	14%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TOTAL	165	117	48	88	34	10	8		0	1	0	0	1	17	5	0	0	1	0
		71%	29%	53%	21%	6%	5%	0%	0%	1%	0%	0%	1%	10%	3%	0%	0%	1%	0%

# **SECTION 5: STATEWIDE PERSONNEL TRANSACTIONS**

A comparison of personnel transactions from fiscal year 2003 to fiscal year 2004 indicates a significant reduction in promotions and marginal increases in the number of appointments and reclassifications.

	FY 2003	FY 2004	Percent Change
Appointments	4,072	4,129	+ 1.40%
Promotions	3,086	2,506	- 18.79%
Reclassifications	3,811	3,959	+ 3.88%

#### STATEWIDE PERSONNEL TRANSACTIONS — FISCAL YEAR 2004

									Ra	ce								Ethni	
Type of Transactions		TOTAL		Whi	te	African-A	merican		n Indian a Native	As	ian	Hawa Other	tive niian & Pacific nder		(no race cked)	Multi	iracial	Lating other	no (no race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Appointments	4,129	1,753	2,376	879	971	608	1,100	7	3	48	34	7	4	181	223	13	17	10	24
Appointments	4,123	42%	58%	21%	24%	15%	27%	0%	0%	1%	1%	0%	0%	4%	5%	0%	0%	0%	1%
Reinstatements	580	249	331	90	118	123	160	2	4	5	3	ı	-	29	45	ı	-	-	1
remotatements	300	43%	57%	16%	20%	21%	28%	0%	1%	1%	1%	0%	0%	5%	8%	0%	0%	0%	0%
Promotions	2,506	1,117	1,389	547	517	400	725	8	3	10	16	ı	2	145	108	1	-	6	18
Tromotions	2,000	45%	55%	22%	21%	16%	29%	0%	0%	0%	1%	0%	0%	6%	4%	0%	0%	0%	1%
Reclassification	3,959	1,666	2,293	1,064	1,156	495	1,030	6	5	19	10	3	2	51	61	8	9	20	20
S	5,353	42%	58%	27%	29%	13%	26%	0%	0%	0%	0%	0%	0%	1%	2%	0%	0%	1%	1%
Demotions	236	94	142	56	77	26	42	-	2	-	1	-	-	11	16	-	3	1	1
Demotions	230	40%	60%	24%	33%	11%	18%	0%	1%	0%	0%	0%	0%	5%	7%	0%	1%	0%	0%
Suspensions	737	356	381	128	99	206	267	-	2	2	-	-	-	17	10	3	2	-	1
ouspensions	131	48%	52%	17%	13%	28%	36%	0%	0%	0%	0%	0%	0%	2%	1%	0%	0%	0%	0%
TOTAL	12,147	5,235	6,912	2,764	2,938	1,858	3,324	23	19	84	64	10	8	434	463	25	31	37	65
TOTAL	12,147	43%	57%	23%	24%	15%	27%	0%	0%	1%	1%	0%	0%	4%	4%	0%	0%	0%	1%

### STATEWIDE SEPARATIONS AND TERMINATIONS — FISCAL YEAR 2004

									Rad	е								Ethni	
Type of Transactions		TOTAL		Whi	te	African-A	American		n Indian a Native	As	ian	Hawa Other	ative aiian & Pacific ander		(no race cked)	Multi	iracial	Lating other i	no (no race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male I	Female
Resignations	2,610	1,031	1,579	530	696	399	727	4	8	18	15	3	1	61	106	5	5	11	21
Resignations	2,010	40%	60%	20%	27%	15%	28%	0%	0%	1%	1%	0%	0%	2%	4%	0%	0%	0%	1%
Rejections on	156	54	102	13	19	36	72	1	-	1	3	-	-	3	8	1	-	-	-
Probation	130	35%	65%	8%	12%	23%	46%	0%	0%	1%	2%	0%	0%	2%	5%	1%	0%	0%	0%
Terminations	862	484	378	275	162	180	200	2	-	4	1	-	-	20	13	2	2	1	-
Terminations	002	56%	44%	32%	19%	21%	23%	0%	0%	0%	0%	0%	0%	2%	2%	0%	0%	0%	0%
TOTAL	3,628	1,569	2,059	818	877	615	999	6	8	23	19	3	1	84	127	8	7	12	21
TOTAL	3,020	43%	57%	23%	24%	17%	28%	0%	0%	1%	1%	0%	0%	2%	4%	0%	0%	0%	1%

# Separations and Terminations by Age, Race and Gender — Fiscal Year 2004

		eparatio					• <b>,</b> • •	,			ace	-	- 1000			-		Ethn	icity
AGE	- Franksissa	TOTAL	Frank		/hite	Am	rican- erican	Indian N	erican & Alaska ative		sian	Haw Othe	ative aiian & r Pacific	race o	nce (no checked)		tiracial	Hispa Latin other	nic or o (no race
<b>RESIGNA</b>	Employees TIONS	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
19 OR LESS	6	4	2	4			1	l -	<u> </u>		<u> </u>	<u> </u>			1		<u> </u>		
20 - 29	584	217	367	107	133	84	193	2	3	5	4	1		16	24	1	3	1	7
30 - 39	854	318	536	150	219	129	259	1	3	9	7	1	1	21	37	2	2	5	8
40 - 49	666	259	407	127	194	108	183	1	1	2	3	1	-	14	21	2	_	4	5
50 - 59	397	174	223	94	122	68	78	-	_	2	1	_	_	9	21	-	_	1	1
60 - 69	79	42	37	35	23	6	11	-	1	-	-	-	-	1	2	-	-	-	-
70 PLUS	24	17	7	13	5	4	2	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	2,610	1,031	1,579	530	696	399	727	4	8	18	15	3	1	61	106	5	5	11	21
REJECTIO	ONS ON F	ROBATI	ON																
19 OR LESS	7	3	4	-	2	3	1	-	-	-	1	-	-	-	-	-	-	-	-
20 - 29	53	15	38	3	2	10	33	-	-	-	1	-	-	1	2	1	-	-	-
30 - 39	42	13	29	3	4	9	20	-	-	-	1	-	-	1	4	-	-	-	-
40 - 49	33	16	17	4	2	10	13	-	-	1	-	-	-	1	2	-	-	-	-
50 - 59	20	7	13	3	8	4	5	-	-	-	-	-	-	-	-	-	-	-	-
60 - 69	1	-	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	156	54	102	13	19	36	72	•	-	1	3	•	-	3	8	1	-	-	-
TERMINA	TIONS																		
20 - 29	54	26	28	8	2	13	24	-	-	1	-	-	-	4	2	-	-	-	-
30 - 39	140	64	76	34	16	25	57	-	-	-	1	-	-	3	2	1	-	1	-
40 - 49	216	114	102	52	33	55	63	1	-	-	-	-	-	6	5	-	1	-	-
50 - 59	263	162	101	107	60	49	38	1	-	-	-	-	-	4	2	1	1	-	-
60 - 69	170	108	62	68	44	35	17	-	-	3	-	-	-	2	1	-	-	-	-
70 PLUS	19	10	9	6	7	3	1	-	-	-	-	-	-	1	1	-	-	-	-
TOTAL	862	484	378	275	162	180	200	2	•	4	1		•	20	13	2	2	1	•
GRAND TOTAL	3,628	1,569	2,059	818	877	615	999	6	8	23	19	3	1	84	127	8	7	12	21

# **SECTION 6: STATEWIDE EEO COMPLAINTS**

- The total number of discrimination complaints received statewide in FY 2004 was 494. Of that total 382 (77.3%) were internal and 112 (22.7%) were external. 142 complaints, 29% of the total, did not allege a legal protected basis.
- The primary basis for Internal Complaints was sex, exceeding race-based complaints for the second year.

Type of Complaint	FY 2004
Disability	43
National Origin	16
Race	83
Sex	104
Sexual Harassment	56

Note: Internal complaints are those filed at the agency level, usually with a State agency's Fair Practices Officer or Equal Employment Opportunity Officer.

External complaints are those filed with the Maryland Commission on Human Relations or Equal Employment Opportunity Commission.

#### STATEWIDE DISCRIMINATION COMPLAINTS BY AGENCY, BASIS, ISSUE AND DISPOSITION — FISCAL YEAR 2004

								Basis		010, 1				Issue				Dis	positi	on		
Agency		External	Internal	ADA	Age	Color	National Origin	Race	Religion	Sex/Gender	Sexual Orientation	Other	Harassment	Sexual Harassment	Retaliation	Probable Cause	No Cause	o)	Mediation/ Settlement	Open/Pending	Other	Withdrawn
Agriculture	412	1	0																			
Assessments and Taxation	633	1	2					1		1				1					1			1
Baltimore City Community College	493	1	0																			
<b>Business and Economic Development</b>	287	0	1					1		1						1						
Comptroller of Maryland	1,040	5	5					2		3			2	3		1	1		3			
Education	1,301	2	7	2				1		3	1			1		1	2		3	1		
Environment	890	2	8		2		1		3			3	3					7				1
General Services	640	0	9							4		5	6	3		1	3	2	2			1
Health and Mental Hygiene	10,207	19	7	1			1	4				2	1		1	1			1	3	2	
Housing and Community Development	361	0	4	1				3		3			2		1		2	2				
Human Resources	6,819	0	24	4	2		2	6	2	10	3	2	9	2	5	2	12	2	2	6		
Juvenile Services	1,697	8	47	17	1	1		8	1	7	1	10	14	4	4		10	6	4	5	10	7
Labor, Licensing & Regulation	1,538	4	5	1			1					3					1	4				
Maryland Automobile Insurance Fund	539	2	6					3	1	2			4	2		2	4					
Maryland School for the Deaf	322	0	1	1														1				
Maryland State Retirement Agency	152	0	1									0		1		1						
Maryland State Police	2,332	2	14	1			1	7		4		1	2	1	1	5	7			2		
Military	306	1	5					1		4			1	4		4			1			
Morgan State University	890	7	8					1		3		4	5	2			1	1		3		3
Natural Resources	1,330	1	4					4		1					1	1	2					1
Office of the Attorney General	215	1	0																			
Public Safety & Correctional Services	10,501	29	171	8	2	1	8	24	4	45	2	93	67	29	18		93	46	61			
Transportation	10,322	26	53	7		3	2	17	1	13		19	20	3	10	1	7	28	1	11	3	2
All Other Agencies	35,285	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	88,512	112	382	43	7	5	16	83	12	104	7	142	136	56	41	21	145	99	79	31	15	16

NOTE: In order to avoid duplication, Bases, Issues, and Dispositions are counted on Internal complaints only.

<sup>(1) &</sup>quot;Internal" complaints are those filed at the agency level, with a State agency's Fair Practices Officer or Equal Employment Opportunity Officer.

<sup>(2) &</sup>quot;External" complaints are those filed with the Maryland Commission on Human Relations, Department of Justice, Courts, and/or Equal Employment Opportunity Commission.

<sup>(3) &</sup>quot;Other" Complaints include employment related complaints, not discriminatory in basis.

- The Office of the Statewide Equal Employment Opportunity Coordinator processed a total of 36 EEO appeals and complaints.
- There were 31 appeals of agency level EEO complaints; of that number 29 dispositions were "no cause," one was "probable cause," and one appeal was "untimely."
- The Office investigated four Whistleblower complaints: three were "no cause" and one was referred back to the agency due to lack of jurisdiction.
- The Office of the Statewide Equal Employment Opportunity Coordinator responded to 887 inquiries that were received through correspondence, telephone, emails, walk-in, TTY and fax.

### SECTION 7: University System of Maryland

The University System of Maryland includes the headquarters and the following institutions: Bowie State University, Coppin State College, Frostburg State University, Salisbury University, Towson University, University of Baltimore, University of Maryland at Baltimore, University of Maryland Baltimore County, University of Maryland Biotechnology Institute, University of Maryland Center for Environmental Science, University of Maryland College Park, University of Maryland Eastern Shore, and University of Maryland University College.

- There were a total of 30,480 employees in the University System of Maryland.
  - Of the total employees, 18,967 (62.23%) were White, 5,726 (18.79%) were African-American, 78 (.26%) were American Indian and Alaska Native, 3,464 (11.36%) were Asian, and 878 (2.88%) were Hispanic or Latino.
  - o Males comprised 14,863 (48.76%) of the work force.
  - o Females comprised 15,6178 (51.24%) of the work force.

# UNIVERSITY SYSTEM OF MARYLAND TOTAL FULL-TIME AND PART-TIME WORK FORCE UTILIZATION - FISCAL YEAR 2004

										Rac	e							Ethn	icity
EEO Job Category	т	OTAL		Wh	iite	African-A	American	Ame Indi Alaska		Asia	an	Hawa Other	tive iiian & Pacific nder	Balance check	•	Multii	racial	Hispanic ( (no othe check	er race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials and Administrators	1,286	681	605	507	401	139	184	1	1	13	9	-	-	9	2	-	-	12	8
Autimistrators		53%	47%	39%	31%	11%	14%	0%	0%	1%	1%	0%	0%	1%	0%	0%	0%	1%	1%
Faculty and Instructors	10,831	6,520	4,311	4,810	3,098	437	495	10	6	697	318	-	-	443	300	-	-	123	94
motractors		60%	40%	44%	29%	4%	5%	0%	0%	6%	3%	0%	0%	4%	3%	0%	0%	1%	1%
Teachers' Assistants	5,629	2,819	2,810	1,313	1,459	143	268	8	5	1,029	757	-	ı	210	220	-	-	116	101
Assistants		50%	50%	23%	26%	3%	5%	0%	0%	18%	13%	0%	0%	4%	4%	0%	0%	2%	2%
Professionals	5,596	2,311	3,285	1,634	2,251	408	696	7	6	169	230	-	-	37	47	-	-	56	55
		41%	59%	29%	40%	7%	12%	0%	0%	3%	4%	0%	0%	1%	1%	0%	0%	1%	1%
Clerical-Secretarial	3,314	395	2,919	178	1,586	179	1,145	3	17	16	87	-	ı	7	34	ı	-	12	50
		12%	88%	5%	48%	5%	35%	0%	1%	0%	3%	0%	0%	0%	1%	0%	0%	0%	2%
Technical-	1,517	669	848	428	485	169	277	3	5	33	46	-	-	18	22	-	-	18	13
Paraprofessionals		44%	56%	28%	32%	11%	18%	0%	0%	2%	3%	0%	0%	1%	1%	0%	0%	1%	1%
Skilled Craft	713	680	33	439	12	189	20	4	-	17	-	-	-	11	-	-	-	20	1
		95%	5%	62%	2%	27%	3%	1%	0%	2%	0%	0%	0%	2%	0%	0%	0%	3%	0%
Service- Maintenance	1,594	788	806	230	136	491	486	-	2	16	27	-	-	4	3	-	-	47	152
Maintenance		49%	51%	14%	9%	31%	30%	0%	0%	1%	2%	0%	0%	0%	0%	0%	0%	3%	10%
TOTAL	30,480	14,863	15,617	9,539	9,428	2,155	3,571	36	42	·	1,474	0	0	739	628	0	0		474
		49%	51%	31%	31%	7%	12%	0%	0%	7%	5%	0%	0%	2%	2%	0%	0%	1%	2%

# **SECTION 8: INDEPENDENT HIGHER EDUCATION INSTITUTIONS**

### **BALTIMORE CITY COMMUNITY COLLEGE**

- There are 493 employees in the Baltimore City Community College work force.
  - 316 (64%) African-American employees
  - 308 (62%) female employees

### MORGAN STATE UNIVERSITY

- There are 890 employees in the Morgan State University work force.
  - 700 (79%) African-American employees
  - 428 (48%) female employees

# SAINT MARY'S COLLEGE OF MARYLAND

- There are 369 employees in the St. Mary's College of Maryland work force.
  - 45 (12%) African-American employees
  - 189 (51%) female employees

# SAINT MARY'S COLLEGE OF MARYLAND TOTAL FULL-TIME AND PART-TIME WORK FORCE UTILIZATION

										Race	)							Eth	nicity
EEO Job Category		TOTAL		Whi	te	African-	American	Indi	rican an & Native	As	ian	& Oth	Hawaiian er Pacific ander		e (no race ecked)	Mult	iracial	Latino	oanic or (no other checked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials and Administrators	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Professionals	277	139	138	119	125			0	1	1	1	0	0	Ŭ	5	0	0	_	
		50%	50%	43%	45%	3%	2%	0%	0%	0%	0%	0%	0%	3%	2%	0%	0%	1%	0%
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Protective Service Workers: Sworn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Protective Service Workers: Non-sworn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Skilled Craft Workers	92	41	51	25	34				0	0	0	0	0		1	0	0	-	0
		45%	55%	27%	37%	15%	17%	0%	0%	0%	0%	0%	0%	1%	1%	0%	0%	1%	0%
Service- Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	369	180	189	144	159	23	22	0	1	1	1	0	0	9	6	0	0	3	0
		49%	51%	39%	43%	6%	6%	0%	0%	0%	0%	0%	0%	2%	2%	0%	0%	1%	0%

# MORGAN STATE UNIVERSITY PERSONNEL TRANSACTIONS ANALYSIS — FISCAL YEAR 2004

										R	ace								nicity
Type of Transactions	T	OTAL		W	hite		ican- erican	Ind	erican ian & a Native	As	sian	Haw Other	ative aiian & r Pacific		nce (no hecked)	Mult	iracial	Latii othe	no (no er race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Appointments	47	<b>23</b> 49%	<b>24</b> 51%	5 11%	2 4%	10 21%		0 0%	0%	0%	0%	0%	0%	8 17%	8 17%		0%	0 0%	0
Reinstatements	5	<b>2</b> 40%	<b>3</b>	0	0%	0%	3	0%	0%	0	0	0%	0 0%	2 40%	0	0	0%	0	0 0%
Promotions	1	0%	100%	0	0	0	1	0	0		0	0	0	0	0	0	0%	0	0
Reclassifications	2	<b>2</b> 100%	<b>0</b>	0 0%	0	2 100%	-	0%	0	0%	0%	0%	0 0%	0%	0%	•	0%	0	0%
Demotions	5	<b>3</b> 60%	<b>2</b> 40%	0 0%	0 0%	2 40%		0 0%	0 0%	0	0 0%	0 0%	0 0%	1 20%	1 20%	0 0%	0 0%	0 0%	0 0%
Suspensions	5	<b>2</b> 40%	<b>3</b> 60%	0 0%	0 0%	2 40%		0 0%	0 0%	0	0 0%	0%	0 0%	0 0%	0 0%		0 0%	0	0 0%
Transfers	1	<b>0</b>	1 100%	0 0%	0 0%	0 0%	•	0 0%	0 0%	0	0 0%	0%	0%	0 0%	0 0%		0 0%	0	0 0%
TOTAL	66	<b>32</b> 48%	<b>34</b> 52%	<b>5</b> 8%	<b>2</b> 3%	16 24%		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>11</b> 17%	9 14%	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### SUMMARY OF SEPARATIONS AND TERMINATIONS — FISCAL YEAR 2004

										R	lace								nicity
Type of Transactions	Т	OTAL		W	hite	_	ican- erican	Ind	erican ian & a Native	A	sian	Hawa Other	ative aiian & Pacific ander		nce (no hecked)	Mult	iracial	Lati othe	no (no er race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Resignations	2	0	3	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0
Resignations	7	0%	100%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Terminations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Terminations	U	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TOTAL	2	0	3	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	3	0%	100%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

# MORGAN STATE UNIVERSITY TOTAL FULL-TIME AND PART-TIME WORK FORCE UTILIZATION

										Race	9								nicity
EEO Job Category	1	TOTAL		Wh	nite	Afri Ame		America & Alask		As	ian		lawaiian Pacific nder		nce (no hecked)	Mult	tiracial	Latir othe	anic or no (no r race cked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials and Administrators	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Professionals	615	348	267	58	30	240	218	3	3	2	1	0	0		14	0	0	0	1
		57%	43%	9%	5%	39%	35%	0%	0%	0%	0%	0%	0%	7%	2%	0%	0%	0%	0%
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Protective Service Workers: Sworn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Protective Service Workers: Non-sworn	35	27	8	5	0	16	7	0	0	0		0	0	ŭ	1	0	0	0	0
Workers. Worr-sworm		77%	23%	14%	0%	46%	20%	0%	0%	0%	0%	0%	0%	17%	3%	0%	0%	0%	0%
Administrative Support	240	87	153	3		81	138		0	0		0	0	3			·	0	2
		36%	64%	1%	1%	34%	58%	0%	0%	0%	0%	0%	0%	1%	4%	0%	0%	0%	1%
Skilled Craft Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Service-Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	890	462	428	66	33	337	363	3	3	2	1	0	0	54	25	0	0	0	3
		52%	48%	7%	4%	38%	41%	0%	0%	0%	0%	0%	0%	6%	3%	0%	0%	0%	0%

# BALTIMORE CITY COMMUNITY COLLEGE PERSONNEL TRANSACTIONS ANALYSIS — FISCAL YEAR 2004

										Ra	се							Ethn	nicity
Type of Transactions	Т	OTAL		Wh	nite		can- rican	Amer Indian & Nat	Alaska	Asi	an	Native H & Other Islar	Pacific	Baland race ch	-	Multir	acial	Hispa Latino (r race ch	
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Appointments	55	24	31	3	3	10			0	2	0	-	0	8	14	0	0	0	0
Appointments	JJ	44%	56%	5%	5%	18%	25%	2%	0%	4%	0%	0%	0%	15%	25%	0%	0%	0%	0%
Reinstatements	6	4	2	1	0	3	2	0	0	0	0	0	0	0	0	0	0	0	0
Remstatements	U	67%	33%	17%	0%	50%	33%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Promotions	8	6	2	0	0	2	1	0	0	0	0	0	0	4	1	0	0	0	0
Tromotions	U	75%	25%	0%	0%	25%	13%	0%	0%	0%	0%	0%	0%	50%	13%	0%	0%	0%	0%
Reclassifications	18	11	7	3	2	6	3	0	0	1	0		0	1	2	0	0	0	0
Reciassifications	10	61%	39%	17%	11%	33%	17%	0%	0%	6%	0%	0%	0%	6%	11%	0%	0%	0%	0%
Demotions	1	0	1	0	0	0	1	0	0	0	0		0	0	0	0	0	0	0
Demotions	•	0%	100%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Transfers	2	1	1	0	0	0	1	0	0	0	0		0	1	0	0	0	0	0
Transiers		50%	50%	0%	0%	0%	50%	0%	0%	0%	0%	0%	0%	50%	0%	0%	0%	0%	0%
TOTAL	90	46	44	7	5	21	22	1	0	3	0	0	0	14	17	0	0	0	0
TOTAL	30	51%	49%	8%	6%	23%	24%	1%	0%	3%	0%	0%	0%	16%	19%	0%	0%	0%	0%

### SUMMARY OF SEPARATIONS AND TERMINATIONS — FISCAL YEAR 2004

										Ra	се							Ethr	icity
Type of Transactions	Т	OTAL		Wh	nite		can- rican	Amer Indian & Nat	Alaska	As	ian	Native H & Other Islan		Baland race ch	١.	Multi	racial	-	nic or no other ecked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Resignations	5	1	4	1	1	0	3	0	0	0	0	0	0	0	0	0	0	0	0
Resignations	5	20%	80%	20%	20%	0%	60%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Terminations	60	2	58	0	8	2	49	0	0	0	0	0	0	0	1	0	0	0	0
Terminations	00	3%	97%	0%	13%	3%	82%	0%	0%	0%	0%	0%	0%	0%	2%	0%	0%	0%	0%
TOTAL	65	3	62	1	9	2	52	0	0	0	0	0	0	0	1	0	0	0	0
TOTAL	03	5%	95%	2%	14%	3%	80%	0%	0%	0%	0%	0%	0%	0%	2%	0%	0%	0%	0%

# BALTIMORE CITY COMMUNITY COLLEGE TOTAL FULL-TIME AND PART-TIME WORK FORCE UTILIZATION

										Race								Ethn	icity
EEO Job Category		TOTAL		Wh	ite	African-A	American	America & Alaska		As	ian	& Othe	Hawaiian er Pacific ander		nce (no hecked)	Multi		Hispanic (no othe	er race
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials and Administrators	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Professionals	373	<b>145</b> 39%	<b>228</b> 61%	48 13%	62 17%	75 20%	140 38%	1	0	2	0	ŭ	0	19 5%	23 6%	0	0		3 1%
Technicians	5	1 20%	4	1 20%	17%	0	38%	0%	0%	0	0%	0	0%	0	0	0 0%	0%	0	0
Protective Service Workers: Sworn	9	6 67%	33%	0 0%	0	56%	33%		0%	0	0%	0	0%	1 11%	0%	0%	0%	0	0%
Protective Service Workers: Non-sworn	14	9	5	2	0	6	5	0	0	0	0	0	0	1	0	0	0	0	0
Administrative Support	60	64%	36% 58	14%	<u>0%</u> 8	43%	36% 49		0%		0%	Ŭ	0%	7% 0	0% 1	0%	0%	0	<u>0%</u> 0
Skilled Craft Workers	10	3%	97% 1	0%	13%	3% 7	82% 1	0%	0%	0%	0%	0%	0%	0%	2% 0	0%	0%		0% 0
		90%	10%	10%	0%	70%	10%	0%	0%	0%	0%	0%	0%	10%	0%	0%	0%	0%	0%
Service-Maintenance	22	<b>13</b> 59%	9 41%	0%	0%	12 55%	36%	0%	0%	0	0%	0%	0%	1 5%	1 5%	0	0%		0%
TOTAL	493	185	308	52	71		209	1	0		0		0	23	25	0	0		3
		38%	62%	11%	14%	22%	42%	0%	0%	0%	0%	0%	0%	5%	5%	0%	0%	0%	1%

# SAINT MARY'S COLLEGE OF MARYLAND PERSONNEL TRANSACTIONS ANALYSIS — FISCAL YEAR 2004

										Ra	ce							Ethni	icity
Type of Transactions		TOTAL		Wh	iite	African-A	American		n Indian a Native	Asi	ian	Native Ha Other Islai	Pacific	Balance chec		Multi	racial	Hispar Latino (n race che	no other
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Appointments	49	23	26	14	19	3	4	0	0	1	0	0	0	5	3	0	0	0	0
		47%	53%	29%	39%	6%	8%	0%	0%	2%	0%	0%	0%	10%	6%	0%	0%	0%	0%
Reinstatements	8	4	4	0	2	2	2	0	0	0	0	0	0	2	0	0	0	0	0
		50%	50%	0%	25%	25%	25%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	0%	0%
Reclassifications	4	0	4	0	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0
		0%	100%	0%	75%	0%	25%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Demotions	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0%	100%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TOTAL	62	27	35	14	25	5	7	0	0	1	0	0	0	7	3	0	0	0	0
		44%	56%	23%	40%	8%	11%	0%	0%	2%	0%	0%	0%	11%	5%	0%	0%	0%	0%

#### SUMMARY OF SEPARATIONS AND TERMINATIONS — FISCAL YEAR 2004

										Ra	ce							Ethr	nicity
Type of Transactions		TOTAL		Wh	ite	African-A	American	America & Alask		Asi		Native Ha Other Islai	Pacific	Balance chec	-	Multi	racial	Latino (	nic or no other necked)
	Employees	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Resignations	36	13	23	11	16	2	4	0	0	0	1	0	0	0	1	0	0	0	1
_		36%	64%	31%	44%	6%	11%	0%	0%	0%	3%	0%	0%	0%	3%	0%	0%	0%	3%
Terminations	4	2	2	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1
		50%	50%	25%	25%	25%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	25%
TOTAL	40	15	25	12	17	3	4	0	0	0	1	0	0	0	1	0	0	0	2
		38%	63%	30%	43%	8%	10%	0%	0%	0%	3%	0%	0%	0%	3%	0%	0%	0%	5%