

Given under our hands this —— day of ——, in the year ——, immediately upon receiving and filing said certificate, said clerk shall notify the persons chosen of their election in accordance with the return of the judges.

MAYOR AND COUNCIL.

P. L. L., 1888, Art. 22, sec. 163. 1886, ch. 409.

318. The council shall convene at least once in every month during the year, and as much oftener as may be required.

P. L. L., 1888, Art. 22, sec. 164. 1886, ch. 409. 1890, ch. 398. 1902, ch. 138. 1916, ch. 19, sec. 164. 1924, ch. 71. 1927, ch. 680, sec. 164.

319. At the first regular meeting in April of each year or as soon thereafter as may be convenient the Mayor with the advice and consent of the Council, shall appoint one person as Clerk, one person as Collector of Taxes, one person well versed in the Law, as City Attorney who shall receive an annual salary of Fifteen Hundred Dollars and no other compensation; and shall appoint one person as Building Inspector, whose duties, responsibilities and salary shall be fixed by ordinance passed and approved by the Mayor and Council; one person as Market Inspector, and such other officers as may be necessary for the conduct and regulation of municipal affairs, except such officers as are hereinafter provided for; and in case of any vacancy or removal of any officer so appointed the Mayor shall fill such vacancy for the unexpired term with the advice and consent of the Council as hereinbefore provided; either of the above named officers shall be subject to removal by vote of four-fifths of the whole Council, or a vote of three Councilmen, with the approval of the Mayor.*

P. L. L., 1888, Art. 22, sec. 165. 1886, ch. 409. 1916, ch. 19, sec. 165.

320. The Clerk shall keep careful and accurate minutes of the proceedings of the Council, and record all ordinances passed in a book to be kept exclusively for that purpose called the Ordinance Book; keep all records, papers and documents of the town in his safe custody; issue all licenses and collect or receive the money therefor, and collect all taxes which may be imposed by any ordinance passed in pursuance of the power conferred by Section 326; keep an accurate account of all money received by him, and pay over the same as received to the Tax Collector; and shall make a detailed quarterly report thereof to the Mayor and Council under oath; he shall file all accounts and claims presented against the town, and whenever any account is approved and passed by the Mayor and Council, he shall make a record of the same in a book to be kept for that purpose; he shall perform such other duties as are imposed upon him by law, ordinance or order of the Mayor and Council; he shall give bond to the Mayor and Council, to be approved by them, in the penalty of Three Thousand Dollars for the faithful discharge of his duties; he shall

*Sec. 2, ch. 680, 1927, provided that "should any part or parts of this Act be declared unconstitutional, it shall not interfere with the constitutionality of any other parts hereof."