

{iii}--THE--RECORD--RELATES--TO---THE---INTERNAL
MANAGEMENT-OF-OR-OTHERWISE-IS-A-HOUSEKEEPING-RECORD-FOR-AN-OFFICE
OF-A-CLERK-OF-COURT-OR-REGISTER-OF-WILLS-

1-409--PUBLIC-RECORDS-

{A}--OFFER-

A--LOCAL--OFFICIAL--SHALL--OFFER--TO-THE-ARCHIVES-ANY-PUBLIC
RECORD-OF-THE-LOCAL-OFFICIAL-THAT-NO-LONGER-IS-NEEDED,-SUCH--AS-

{1}--AN-ORIGINAL-PAPER,

{2}--A-BOOK,

{3}--A-FILE,

{4}--A--RECORD--OF--A--COURT--OF--RECORD--FOR-WHICH-AN
ACCURATE-TRANSCRIPT-IS-IN-USE,-OR

{5}--A-RECORD-THAT-RELATES-TO-THE-INTERNAL--MANAGEMENT
OF-OR-OTHERWISE-IS-A-HOUSEKEEPING-RECORD-FOR-AN-OFFICE-OF-A-CLERK
OF-COURT-OR-REGISTER-OF-WILLS-

{B}--DESTRUCTION-

{1}--WITH-THE-WRITTEN-APPROVAL-OF-THE-STATE-ARCHIVIST,
A--LOCAL--OFFICIAL-MAY-DESTROY-THE-RECORD-THAT-THE-LOCAL-OFFICIAL
OFFERS-UNDER-THIS-SECTION,-BUT-THE-ARCHIVES-DECLINES--TO--ACCEPT-

{2}--AFTER--RECORDS--ARE-DESTROYED,-THE-LOCAL-OFFICIAL
SHALL-SEND-TO-THE-ARCHIVES-

{i}--A-LIST-OF-THE-RECORDS-THAT-WERE--DESTROYED,
AND

{ii}--A-CERTIFICATE-OF-DESTRUCTION-

{3}--THE--STATE--ARCHIVIST-SHALL-KEEP-EACH-LIST-OF-THE
RECORDS-DESTROYED-UNDER--THIS--SUBSECTION. ---THE--LIST--SHALL--BE
AVAILABLE-FOR-PUBLIC-INSPECTION-AT-REASONABLE-TIMES-

1-410--NONOFFICIAL-MATERIALS-

{A}--IN-GENERAL-

A--LOCAL--OFFICIAL--MAY-OFFER-TO-THE-ARCHIVES-OR-MAY-DESTROY
ANY-OF-THE-FOLLOWING-MATERIALS-THAT-THE-LOCAL-OFFICIAL-NO--LONGER
NEEDS-

{1}--A-BOOK,-MAGAZINE,-OR-NEWSPAPER,

{2}--OTHER-LIBRARY-OR-MUSEUM-MATERIAL-THAT-WAS-MADE-OR
ACQUIRED-FOR-REFERENCE-OR-EXHIBITION-PURPOSES,