

(2) To supervise and coordinate the administration of the functions of the several departments and administrative agencies of the county and to carry out the general policies, orders, and instructions of the [Board of] County Commissioners in the administration of the public local and other laws applying to the county.

(3) To recommend to the [Board of] County Commissioners[,] persons for appointment to [the several] offices and positions in the county government.

(4) To prepare a comprehensive annual report to the [Board of] County Commissioners of the operations of the county government.

(5) To ascertain that adequate insurance coverage for the county is maintained at all times, and to assist in arranging for surety bonds for the county officers and employees who are required to furnish bonds.

(6) To be responsible for the care and custody of all county buildings and of all real and personal property of the county.

(7) To perform [such] other duties and functions [as may be] assigned to him [from time to time] by the [Board of] County Commissioners.

(d) Temporary absence. (1) In the temporary absence of the County Administrator, the [Board of] County Commissioners may appoint an Acting County Administrator.

(2) During the period of holding this position, the Acting County Administrator has all the powers, duties, functions, and responsibilities of the office of the County Administrator. (1974, ch. 546.)

Office of Budget and Finance

8-43. Office established; County Finance Officer.

The [Board of] County Commissioners [of Washington County] shall establish the Office of Budget and Finance [of Washington County]. [and] THEY shall appoint a county finance officer who [shall be] IS the director of the Office of Budget and Finance for the purpose of assisting the [Board of] County Commissioners in the preparation and administration of county budgets and other accounting and fiscal matters [as] the [Board of] County Commissioners [deems] DEEM necessary. (1974, ch. 825, sec. 8-42; 1977, ch. 149, sec. 8-43A.)

8-44. Organization of financial functions.