

(I) AN APPLICATION ON THE FORM THAT THE COMMISSIONER PROVIDES;

(II) AT LEAST 3 LETTERS OF CHARACTER REFERENCE FROM INDIVIDUALS WHO ARE OF REPUTED BUSINESS OR PROFESSIONAL INTEGRITY AND RESIDE IN THE STATE;

(III) A SCHEDULE OF FEES THAT THE APPLICANT EXPECTS TO CHARGE; AND

(IV) A COPY OF EACH CONTRACT OR FORM THAT THE APPLICANT WILL USE; AND

(2) PAY TO THE COMMISSIONER AN APPLICATION FEE OF:

(I) \$200 FOR A LICENSE FOR THE FIRST LOCATION WHERE THE APPLICANT WILL DO BUSINESS AS AN EMPLOYMENT AGENCY; AND

(II) \$100 FOR EACH ADDITIONAL LOCATION WHERE THE APPLICANT WILL DO BUSINESS AS AN EMPLOYMENT AGENCY.

(B) SEPARATE APPLICATION, BOND, AND FEE FOR EACH LOCATION.

FOR EACH LICENSE, A PERSON SHALL SUBMIT A SEPARATE APPLICATION AND SEPARATE BOND AND PAY A SEPARATE FEE.

(C) CONTENTS OF APPLICATION FORM.

(1) IN ADDITION TO ANY OTHER INFORMATION REQUIRED ON AN APPLICATION FORM, THE FORM SHALL REQUIRE:

(I) FOR A CORPORATE APPLICANT, THE NAME AND HOME ADDRESS OF EACH OFFICER AND EACH DIRECTOR; AND

(II) FOR A PARTNERSHIP APPLICANT, THE NAME AND HOME ADDRESS OF EACH PARTNER.

(2) THE APPLICATION FORM SHALL BE SIGNED, UNDER OATH:

(I) FOR AN INDIVIDUAL, BY THE INDIVIDUAL;

(II) FOR A CORPORATION, BY ITS PRESIDENT, TREASURER, AND SECRETARY; OR

(III) FOR A PARTNERSHIP, BY EACH OF ITS PARTNERS.

(D) BOND.

(1) THE APPLICANT FOR A LICENSE SHALL SUBMIT TO THE COMMISSIONER A PENAL BOND.

(2) THE BOND SHALL:

(I) RUN TO THE STATE;