

CERTIFIED MAIL TO THE PERSON IN INTEREST BY THE PERSON REQUESTING THE DISCLOSURE AT LEAST 30 DAYS BEFORE THE RECORDS ARE TO BE DISCLOSED:

1. THE SUBPOENA, SUMMONS, WARRANT, OR COURT ORDER SEEKING THE DISCLOSURE OR PRODUCTION OF THE RECORDS;

2. THIS SECTION; AND

3. A NOTICE IN THE FOLLOWING FORM OR A SUBSTANTIALLY SIMILAR FORM:

PLAINTIFFS

V.

DEFENDANTS

IN THE

FOR

CASE No.: _____

NOTICE TO (PATIENT NAME)
IN COMPLIANCE WITH § 4-306 OF THE HEALTH - GENERAL
ARTICLE,
ANNOTATED CODE OF MARYLAND

TAKE NOTE THAT MEDICAL RECORDS REGARDING (PATIENT NAME), HAVE BEEN SUBPOENAED FROM THE (NAME AND ADDRESS OF HEALTH CARE PROVIDER) PURSUANT TO THE ATTACHED SUBPOENA AND § 4-306 OF THE HEALTH - GENERAL ARTICLE, ANNOTATED CODE OF MARYLAND. THIS SUBPOENA ____ DOES ____ DOES NOT (MARK ONE) SEEK PRODUCTION OF MENTAL HEALTH RECORDS.

PLEASE EXAMINE THESE PAPERS CAREFULLY. IF YOU HAVE ANY OBJECTION TO THE PRODUCTION OF THESE DOCUMENTS, YOU MUST FILE A MOTION FOR A PROTECTIVE ORDER OR A MOTION TO QUASH THE SUBPOENA ISSUED FOR THESE DOCUMENTS UNDER MARYLAND RULES 2-403 AND 2-510 NO LATER THAN THIRTY (30) DAYS FROM THE DATE THIS NOTICE IS MAILED. FOR EXAMPLE, A PROTECTIVE ORDER MAY BE GRANTED IF THE RECORDS ARE NOT RELEVANT TO THE ISSUES IN THIS CASE, THE REQUEST UNDULY INVADES YOUR PRIVACY, OR CAUSES YOU SPECIFIC HARM.